



AGCMO
MISSOURI CHAPTER
THE CONSTRUCTION ASSOCIATION

Construction Keystone Awards 2024 Initial Submission Checklist



About the Submitting AGCMO Member

- Name of AGCMO Member Company submitting project
- Is project a Joint Venture? If so, official name of Joint Venture and names of all partners in the JV and the AGC chapter to which each partner belongs
- Individual Contact Name
- Address of AGCMO member Firm
- Telephone and Email for Contact
- Determine if project belongs in the Mid-America Class (located in Missouri or one of the 8 contiguous states) or in the National Class (not located in any state qualifying for Mid-America Class, and not in Hawaii or Alaska).
- What type of construction is the project being submitted? (building construction, highway & transportation construction or utility infrastructure construction)
Note: *After submissions are received, AGCMO will determine appropriate project volume subdivisions for projects in each of these three construction types, allowing similarly sized projects to compete within a given construction type. Submitters will then be notified of the project volume subdivision of their submission.*
- Know whether your role on the project being submitted was as General Contractor / Construction Manager / Prime Contractor or as Specialty Contractors / Subcontractor.

Specific Project Information

- Project Owner's Corporate Name, address, contact info, city/state of project being submitted
- General Contractor's Name (if submittal is in Specialty Contractor / Subcontractor category)
- Procurement Method (Competitive Bid, Design/Build, CM, Other)
- Type of Construction (commercial, institutional, educational, highway, industrial)
- Total Construction Cost of Project (if submitting as a GC/CM/Prime); Your Contract Amount otherwise.
- Your Contract Amount (if a Specialty Contractor / Subcontractor submission)
- Date of Substantial completion
- Scope of Project

Documentation for Judging

- Factors making project worthy of a Keystone Award (approx. 100 words max; software measures in characters)
- Project's most challenging aspect (approx. 100 words max; software measures in characters)
- How did the project excel in (approx. 50 words or less for each area; software measures in characters)
 - Job site Safety
 - Project Communications Process
 - Workforce and Contractor Diversity
 - Quality of Construction Process
 - Use of Technology and Innovation
 - How did you manage schedule?
 - How did you manage budget?
 - Impact on the Community?
- Testimonial Letter from stakeholder (*strictly limited to one-page*)
- Supplemental Pages (*strictly limited to five-pages*)
 - Additional photos, graphs and/or descriptions can be uploaded in addition to the essay portion. This allows you additional opportunity to tell your project's story through pictures.